



SAFETY & OPERATIONS PLAN

SUMMER 2021



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Our focus is to make sure this summer has all of the excitement, energy, and fun that our campers have come to enjoy.

General Information We have created a safety and operations plan using the recommendations from the Centers for Disease Control (CDC), the American Camp Association (ACA) and NYS Department of Health. Below are the plans, policies, and procedures that we anticipate having in effect this summer.

Camp Dates: Monday, June 28, 2021 to Friday, August 20, 2021

Camp Hours: Camp will operate 8:30 am - 4:30 pm, Monday-Friday. Each camper will have a 7-hour camp day.

Transportation: Based on social distancing requirements, we will be offering transportation this summer at 50%-75% capacity on our buses. Campers also have the option of being picked up and dropped off at camp each day. Drop off and pick up times will be scheduled with families to help stagger arrival and departure. Drop off time blocks will be 8:30-9:00 am. Pick up time blocks will be 3:30-4:30 pm.

Our campers and staff will wear masks on all buses when they arrive and depart from camp, we will operate the buses at a reduced capacity, windows will be open and ventilation systems will be used to maximize airflow to ensure the safety of our campers. Each child who wishes to take the bus will have a bus seat for themselves and the only campers/staff who will be permitted to share a seat are family members and stable group members. Seats will be assigned on each bus for the entire summer for tracing purposes.

When children/campers are boarding the vehicle, they will be occupying seats from back to front, where feasible. We will increase ventilation, when weather permits, within any vehicle (*e.g. opening the top hatches of buses or opening windows*) within the discretion of the driver or program operator/manager. Our bus operators will perform regular transportation cleaning and disinfection measures. We will train children/campers and staff prior to boarding regarding social distancing on the bus.

Visitors and Tours: At this time, for the safety of our staff and campers, no tours or parent visitors will be allowed on the camp property during the summer.

Offsite Trips for camps: Offsite trips will only occur for our campers who are entering third grade and older. All trips are optional and we will offer alternative programming at camp for any camper that wishes to remain at camp. When traveling, campers will follow all safety procedures. Campers and staff will wear masks whenever they are inside a building or on a bus, or in an outdoor area where social distancing is not possible. Campers will stay with counselors at all times. Registration for trips will occur prior to the date. Anyone who opts out of a trip, and changes their mind after registration, must check with the office to confirm space and availability before confirming they can go. Teen Travel (*9th and 10th Grade*) will have a separate Safety and Operations Plan sent to Teen Travel families detailing the procedures for Teen Travel.



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Deliveries, Packages, Repairmen:

1. ALL delivery personnel must wear masks when leaving their vehicle.
2. Fresh gloves – SUPPLIED BY THE CAMP – will be worn by all delivery personnel.
3. Repairmen, while in camp, must wear face masks & wear camp-issued gloves.
4. All delivery & repair personnel MUST maintain a 6-foot distance from camp personnel and campers.

COMMUNICATION

Parent/Legal Guardians Communication

Prior to camp, we will:

1. Share updated Safety and Operations Plan regarding precautions and procedures the camp has implemented/will implement to minimize the risk of Covid-19 exposure.
2. Encourage high risk campers to consult a physician before attending camp.
3. Communicate the importance of keeping children at home if they show any symptoms of Covid-19,
4. Inform and seek consent of any health monitoring policies that will be in place over the summer.

During Camp, we will:

1. Send communications regarding updated Covid-19 prevention efforts.
2. Monitor camper and staff health and ask that you communicate any health concerns or changes in your family's health status to us.
3. Communicate changes to camp status, procedures, etc. as necessary.

Mid-Island Day Camp Staff

Prior to and during camp, we will:

1. Provide robust and comprehensive staff training, including, but not limited to:
 - a. Camp administration responsibilities and procedures regarding Covid-19.
 - b. Proper use of protective equipment
 - c. Roles and responsibilities related to Covid-19 while providing a fun and safe summer for our campers.
2. Communicate the importance of monitoring their own health for symptoms of Covid-19 and to stay home if they show any signs of Covid-19.
3. Strongly encourage staff to continue practicing social distancing on their off time.



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MID-ISLAND DAY CAMP **Levels of Protection**

In order to make the summer camp experience a safe and fun one, we need your cooperation and assistance. The following steps are necessary to ensure a safe environment for campers and staff.

Camper Screening & Requirements:

- Before the summer starts, all parents of campers must read and sign the COVID-19 Health Screening attestation located on our registration portal. No camper will be allowed to attend camp until this has been completed. Once completed, any parent is required to make the camp aware of any situations that would make them have to answer 'Yes' to any of the health screening questions.
- Parents must wear masks at drop off if they leave their car.
- Children ages 2 and older must wear masks on buses, indoors, and whenever social distancing is not possible. When eating, drinking, swimming, resting, and sleeping, children do not need to wear a mask. When outdoors, children can wear masks but are not required.
- Per department of health regulations, all information regarding camper vaccination status will be collected prior to camp for all campers who are eligible.
- Acceptable face coverings for Covid-19 include, but are not limited to, cloth-based 2-ply face coverings and disposable masks that securely cover both the mouth and nose (*bandanas, buffs and face shields are not acceptable face coverings*).

Staff Screening & Requirements:

- Staff will be trained on all policies and procedures during pre-camp trainings. Per department of health regulations, all information regarding staff vaccination status will be collected prior to camp.
- All staff will not be required to wear a mask around children when outdoors. Staff will wear masks on buses and indoors. We will continue to train staff to stay socially distant from campers at all times and practice safe hygiene and disinfection procedures. Staff will be required to wear a mask whenever it is required of their campers.
- Acceptable face coverings for Covid-19 include, but are not limited to, cloth-based 2-ply face coverings and disposable masks that securely cover both the mouth and nose (*bandanas, buffs and face shields are not acceptable face coverings*).
- Camp staff are required to make visual inspections of children/campers throughout the day, for signs of potential Covid-19 illness which could include flushed cheeks, rapid breathing or difficulty breathing (*without recent physical activity*), fatigue, or extreme fussiness.
- We will maintain a log of every person, including employees, parents/guardians, children, and any essential visitors, who may have close or proximate contact with other individuals at camp.



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Cleaning & Disinfection Protocols:

- Designated cleaning teams will disinfect all rooms, bathrooms, and high-touch areas using EPA approved disinfectants sanctioned for use against Covid-19.
- Staff will be required to disinfect all program equipment after each use.
- Activity areas will be disinfected throughout the day.
- Food service areas will be disinfected between meals.
- Disinfectant foggers will be on hand and used following the camp day or when deemed necessary.

Hand Hygiene: We will require children and staff to practice hand hygiene:

- Mandatory hand washing and sanitization protocols will be strictly enforced.
- Hand washing and sanitation stations will be located throughout camp.
- EPA approved soap and sanitizers will be used.
- Counselors will be required to monitor all hand washing and sanitization to ensure proper hand-washing procedures are enforced.
- Upon arrival to the first program activity; between all program activities; after using the restroom; before eating; and, before departing the last program activity.

On-Site Medical Management:

- Camp will have medical personnel on site with two medical stations operating all day.
- Health Center staff will have a supply of PPE for discretionary use.
- When evaluating campers with any Covid-like symptoms, Health Center Staff will wear PPE.

Group Size & Limited Contact: New York State had increased group size to 36 for this summer.

We will not have single groups this large. We have set the capacity of groups to be between 15 to 18 children. Most groups will have a second group that will be part of its stable group for the summer. The use of stable groups (*groups of 36 children or less*) will allow campers who are of the same age to do activities, swim, and eat together. The increase to 36 will allow us to mix campers among the two groups into specific swim groups working with an instructor who can focus on their level of swim instruction. Campers from different groups will be able to interact with each other within this stable group. During the summer, we will limit the contact between stable groups.

Daily activities at Camp:

Camp is about forming friendships that last a lifetime, community, fun and of course...the ACTIVITIES! Our Sports, Outdoor Adventure, Art, Nature, Gymnastics, Tree-Top Adventure and so much more are what makes the Mid-Island Day Camp better than most!

- Mandatory hand washing/disinfecting upon arrival and departure of each activity.
- Physical distancing will be practiced between stable groups at all times.
- Specific supply boxes, which will be used only by their stable group for the entire summer, and limited shared high-touch equipment, will be provided for each stable group and will be cleaned daily. Items may include art supplies, lanyard and string, sports equipment, etc.
- Dedicated disinfecting staff will sanitize activity stations.
- Specialist Staff will rotate among stable groups practicing proper distancing procedures.



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Lunch/Snack/Food/Water Service:

- We will serve individual portions to children/campers and staff.
- Prohibit shared food and beverages among children/campers and/or staff.
- We will keep stable groups of children/campers separated from other stable groups. We will be staggering mealtimes to reduce occupancy for our outdoor area.
- One staff member per group will be designated the meal's server and will wear gloves while serving lunch and snacks. Only disposable plates and cutlery will be used.
- Staff will clean and disinfect all surfaces used for food service and eating before meal times. Snacks/ice creams/ices will be served in individual, pre-packaged servings.
- Water stations will be available at activity and lunch area. Water stations will be cleaned regularly. Campers and staff will be provided disposable cups for water. Cups will not be reused.

Aquatics Facilities:

- Campers will be reminded to follow proper physical distancing and good hygiene practices while changing prior to swim, when swimming in the pool, and changing after swim.
- All campers will receive swim instruction within their stable group of 36 campers or less. Campers will split up within their stable groups into level specific groups with a set instructor working with the sub group each and every day.
- We will maintain routine cleaning and disinfecting of high touch surfaces between groups and at the end of day. We will continue to use all safety measures, (i.e., buddy checks), while maintaining group structure.
- Pools will maintain proper disinfectant levels.

Rain Days:

- Mid-Island Day Camp expects to be open all 39 days of summer. In a situation where extreme weather is expected, we reserve the right to cancel camp for the day if we do not feel that we can operate camp in a manner that allows for our campers and staff to have the appropriate space and social distancing needed. Our number one priority this summer is to run camp safely and properly. Please understand we have no intention of doing this and already have plans in place to open camp for any situation. If this decision was ever made it would be made by 6:00 am in order to give you time to make alternative plans for that day.

If, for any reason, camp was cancelled due to extreme weather conditions, a \$75 credit will be applied toward your 2022 summer tuition for each day

Younger Campers: (discoverers/explorers/freshmen):

Recognizing that maintaining social distancing is not possible when caring for young children, we will implement precautionary measures for employees/staff who are taking care of young children and campers during the Covid-19 outbreak, including:

- Frequent and thorough hand hygiene for both staff and children/campers.
- Employees may consider wearing an over-large button-down, long sleeved shirt or smock and putting long hair up off the collar in a ponytail.
- If younger children/campers need to rest during the day (e.g. nap time), we will place children/campers at least six feet apart and head-to-toe for the duration of rest, when feasible.



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Parent Drop Off and Pick Up:

1. AM Drop Off System at Camp:

- a. Parents will arrive at camp and will be directed to a central drop off area.
- b. Children will be escorted to their group.
- c. Parents should not leave their car unless necessary.

2. PM Pick Up System at Camp:

- a. Once parents arrive at the camp checkpoint, a staff member will radio for children to be brought to the pick-up area or you will announce yourself on your phone through the app we will be using this summer.
- b. Parents will be asked to park at the pick-up area, stay in their car and show a photo ID. Once the ID is confirmed, the child may get into the car.
- c. Staff escorting children will be wearing PPE when distancing is not possible.
- d. Parents should not leave their car.

Bus Pick Up and Drop Off:

AM Bus Pick Up: Bus will arrive at bus stop and parent/guardian will walk child to bus.

- a. Parents may not leave the bus stop until their child has entered the bus and is seated.
- b. Children will have assigned seats that they must sit in each morning and afternoon to ensure social distancing and contact tracing when necessary.

PM Bus Drop Off from Camp:

- a. Campers will be loaded on the buses and sit in their assigned seats.
- b. Buses will depart camp at a specified departure time.
- c. Once bus arrives at bus stop, parents/guardians/authorized pick-ups will walk up to the bus door while keeping themselves socially distanced from other families.
- d. Bus counselors will check identification to approve the pick up and will release children one family at a time.
- e. Once all campers are picked up at bus stop, the bus it will depart to the next stop.



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MONITORING / KEEPING CAMPERS AND STAFF **HEALTHY ALL SUMMER**

Regular Health Screening:

- All Supervisory Staff will have access to infrared thermometers.
- All Supervisory Staff will be trained on symptom identification and daily temperature checks.
- Nursing staff will monitor all health checks and identify areas of concern.
- When in doubt, the Nurse/EMT can request a COVID-19 test.
- Campers with particular health issues can be subject to daily monitoring.

COVID-19 Specific Symptom Alerts:

- Medical staff will be trained to identify all known Covid-19 symptoms.
- Any camper or staff found to have suspected symptoms of Covid-19 will be asked to go home and be tested.
- A positive Covid-19 test will initiate contact tracing by the Department of Health.
- The Camp Director will be responsible for responding to Covid-19 concerns. Employees and parent/guardians should know who this person is and how to contact them.

COVID Symptoms: Symptoms consist of: Cough, fever, shortness of breath, muscle aches, sore throat, unexplained loss of taste or smell, diarrhea, headache, fatigue. If after all of the measures that we have put into place, a case of COVID-19 is identified in camp-as unlikely as that is-below is a series of protocols to address that case and ensure that any virus is contained.

What happens if a camper or staff member develops COVID-19-like symptoms while at camp?

Persons with possible COVID-19 symptoms will be directed to a quarantine area where they will be assessed and monitored by a medical professional. Persons sent home due to possible COVID-19 infection may return to camp when they provide a negative COVID-19 test AND all symptoms have resolved in accordance with the current Department of Health and CDC regulations.

What happens if there is a COVID-19 Positive Diagnosis?

- If a camper or staff member reports they are COVID-19 positive, Mid-Island Day Camp will maintain the confidentiality of the individual at all times while mitigating the situation. The case will be reported to the Health Authorities and all families and staff of the individual's stable group will be notified immediately. All facilities that the individual came in contact with will be vacated, deep cleaned and disinfected per CDC guidelines.
- Possible Exposure of a Non-Vaccinated Staff/Camper to a positive diagnosis in and outside of camp- We expect that all campers and staff members who came in close contact with the infected individual, who are not vaccinated, will be required to quarantine for 10 days without a testing requirement and monitor their symptoms for 14 days. Current NYS guidelines for handling exposure and mitigating risk of exposure will be strictly followed.
- Possible Exposure of a Vaccinated Staff/Campers to a positive diagnosis in and outside of camp – According to New York State Guidelines, Fully vaccinated residents of non-healthcare congregate settings, no longer need to quarantine following a known exposure. We expect this to be followed in the camp setting, but the Department of Health makes the final decision regarding these situations.



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Confirmed COVID-19 Case Cleaning:

- We will close off areas used by the person suspected or confirmed to have COVID-19.
- Affected areas will be closed and cleaned and disinfected.
- Open outside doors and windows to increase air circulation in the area, to the extent practicable, while maintaining all health and safety standards.
- Wait 24 hours before we clean and disinfect. If 24 hours is not feasible, we will wait as long as possible.
- Clean and disinfect all areas used by the person suspected or confirmed to have COVID-19, such as offices, bathrooms, common areas, and shared equipment.
- Once the area has been appropriately cleaned and disinfected, it can be reopened for use.

Return to Camp for Persons who test positive for COVID-19

Camper/Counselor may return to camp when the following qualifications have been met:

- It has been at least 10 days since first symptoms or tested positive, whichever occurred first.
- Campers/Counselors who have been fever-free for three days (72 hours) without any medicine for fever reduction.
- Three days (72 hours) since your symptoms have improved.
- Respiratory symptoms are resolved.
- There has been a PCR negative COVID-19 test result 24 hours before return.

Missed Camp Days:

- If a camper misses camp due to being quarantined from a potential exposure to an infected individual or a positive diagnosis that happens at camp, then they will receive a credit towards the 2022 camp season for the days missed for the first quarantine. The agency will not be able to credit for any additional exposures and quarantines regardless of location of exposure.
- If a camper misses camp due to being quarantined from a potential exposure to an infected individual or a positive diagnosis that happens outside of camp, then the family will not receive a credit for time missed.

All policies and procedure are subject to change.

If you have any questions, please contact us by email at summercamp@miyjcc.org or call us at 516.822.3535 x 334.